

Thursday, July 11, 2024

- **Call to Order** – 2:01pm.
- **Group Picture**
- **Approval of previous meeting minutes- Cindy/Laura**
 - Motion – by Vicki Hamblen and seconded by Maria Mungia. The minutes were unanimously approved.
- **Approval of Treasurers Report- Steven/Mandy**
 - Stephanie motioned and Andrew seconded – report unanimously approved.
- **Updates and comments from the President**
 - Welcome Melissa Lance. New Staff Council member. McKayla is leaving the university tomorrow
 - *All Staff Luncheon- Thank you all for all of your hard work. It went well. Next year there may be changes in the format and reading the biographies for awards. Also we need to plan to review who is entered in list for drawing prizes- being sure to exclude student workers and faculty.*
- **Old Business:**
 - Graduation Stoles are approved and about to be ordered.
2000 graduation stoles were ordered 7/10.
- **New Business**
 - Need a new EOM committee member to replace McKayla –
Melissa Lance will join the committee.
 - EOM discussions
 - Criteria for it?
 - Check all nominees for ‘issues’

We will review the EOM standards online. Add the language “Must be in good standing with the University.”

Additional documentation must be obtained – if someone other than supervisor recommends, we need comments from their supervisor.

Other items related to eligibility: Council discussed if they should add qualifiers of “FT staff.” HR provided language of ‘Budgeted WT staff’.

Eligibility criteria should also be updated to include SSC or Aramark employees.

Statement to add to eligibility criteria: “1 year as budgeted staff, SSC, or Aramark employee”. Also, the council discussed limiting an individual to EOM once every 5 years. An employee is eligible to be nominated again 5 years after winning. EOM Committee will review records of past winners to check this.

The EOM nomination questionnaire will add a question, “How long has the employee been at the University” and/or “How long has the employee been a budgeted employee at the University”?

The committee will forward a list of nominees to HR for review of standing.

HR can review potential nominees and confirm/deny if someone is in good standing. [No other information will be given.] Can also confirm 1 year (or more) as “budgeted staff” at the same time they review for standing.

- Any other new business?

Updates on SC website needed – EOY pictures need to be updated. Also Staff Excellence awards will be new next month and can be updated then.

- **Staff Council Subcommittees**

- Employee of the Month Committee-**John**

- July EOM- Sharon Murdock- AC
- Reception Monday at 10 AM
- Need additional nominees going forward

- Staff Appreciation & Events Committee -**Shelby/Sabrina**

- **Discussion of Staff Fun Fest – July 24**

- \$2000 was given by University to support event
- Still looking for donations, please review what has been collected and reach out to any contacts.

- Events committee needs a replacement for McKayla – Melissa Lance will join the committee.
- Signup sheet for shifts will be available. Set up 1pm, take down after 4pm.

- Professional Development Committee-**Pam**
 - No update here – John will help Pam as we get closer to event in library

- Communications & Outreach Committee-**Evelyn**
 - Communications for Fun Fest – Save the Date has gone out, more to come
 - Edits to the webpage are done
 - SC Meeting minutes
 - Service Day info up
 - Headshots / updates to member info coming

- Election Committee-**Steven**
 - No update

- Fundraising Committee
 - No update

- **Kudos and Announcements**

Andrew – Baby Shower 7/12, 4pm Legends
Convocation – August 19, 1-3pm

- **Adjourn – 2:54pm**

Vicki motioned, Stephanie seconded.